



MDRT FOUNDATION 2020 Worldwide Grant Application Process

STEP 1: Letter of Inquiry (LOI) questions

- Project Name
- Project Summary
- MDRT member name
- MDRT ID#
- MDRT member email
- Are you registered as a not-for-profit organization that operates for charitable purposes?
- Is your organization sectarian or faith-based?
 - Yes and our programs are restricted to those who follow our faith
 - Yes and our programs are available to anyone regardless of their faith
 - Yes and our programs include faith based messaging and education
 - No, our program is non-sectarian
- Is your request for an individual, donor-advised fund, or foundation that re-grants funds?
- Is your request for a sporting event, fundraising/special event, endowment or capital campaign?
- Is your request for a scholarship fund?
 - If you answered Yes, please tell us more about the focus of the scholarship program.

STEP 2: Application questions

A) Organizational Background

- Mission Statement
- Organizational Focus
 - Animals and/or environment
 - Arts
 - Children
 - Education
 - Food insecurity
 - Health and wellness
 - Homelessness
 - Human services
 - Medical research
 - Mental health
 - Persons with disabilities
 - Seniors
- If none of the above describe your organization, please indicate your primary charitable focus.

B) Funding Request

- Project Name [information provided in Letter of Inquiry submission, but you can edit]
- Project Summary [information provided in Letter of Inquiry submission, but you can edit]
- Measurable Outcomes
- Total Project Cost (in U.S. Dollars)
- Amount Requested (in U.S. Dollars)
- Geographic Area
- Scope of Impact - *Does this project impact one specific local community or region, or do the services span across a country or multiple countries?*

C) Organizational Documents and Budget

▪ Documentation of charitable status

If based in the United States, upload your organization's IRS determination letter showing classification as 501(c)3. For organizations located outside the United States, provide documentation from your government which indicates you are operating for charitable purposes.

▪ Annual Budget (in U.S. Dollars)

What is your organization's annual operating budget?

▪ Financial Statement

Upload your most recent audited financial statement. If you do not have audited statements, please provide a current balance sheet or statement of income and expenses.

• Project Expenses

Specify how the funds will be used. Reminder that you are requesting funding for a specific project

D) Letter of Recommendation from the MDRT member

▪ Provide a letter of recommendation from the endorsing MDRT member

****Guidelines for the MDRT member:** This is your opportunity to tell the review committee why you care about this issue or organization. Your letter will be evaluated as a component of the application.

Your letter should answer at least one of the following questions:

- Why do you care about this charity?
- Why do you think the MDRT Foundation should fund this charity? If you are familiar with the specific project for which they seek funding, tell us about why we should fund this project in particular.
- Do you have a personal connection to the issue or population that the charity is addressing?

Recommended letter length: 1 page (350-500 words)

E) Organization's Qualifications

▪ How is your organization qualified to address the issue? What is your expertise or experience in this programmatic area?

F) Telling your Organization's Story

• Photo

Upload a photo of your program in action

• Additional Photo or Video

• Client Story

Tell us about your program's impact