



MDRT FOUNDATION 2019 Quality of Life Grant Application Process

STEP 1: Letter of Inquiry (LOI) questions

- Project Name
- Project Summary
- MDRT member name
- MDRT ID#
- MDRT member email
- Does this MDRT member volunteer with your organization?
- Are you registered as a not-for-profit organization that operates for charitable purposes?
- Is your organization sectarian or faith-based?
 - Yes and our programs are restricted to those who follow our faith.
 - Yes and our programs are available to anyone regardless of their faith.
 - Yes and our programs include faith based messaging and education.
 - No, our organization is non-sectarian
- Is your request for an individual, donor-advised fund, or foundation that re-grants funds?
- Is your request for a sporting event, fundraising/special event, endowment or capital campaign?
- Is your request for a scholarship fund?
 - If you answered Yes, please tell us more about the focus of the scholarship program.

STEP 2: Application questions

- A) Organizational Background
- Mission Statement
 - Organizational Focus
 - Animals and/or environment
 - Arts
 - Children
 - Education
 - Food insecurity
 - Health and wellness
 - Homelessness
 - Human services
 - Medical research
 - Mental health
 - Persons with disabilities
 - Seniors
 - If none of the above describe your organization, please indicate your primary charitable focus.
- B) Funding Request
- Project Name [information provided in Letter of Inquiry submission, but you can edit]
 - Project Summary [information provided in Letter of Inquiry submission, but you can edit]
 - Measurable Outcomes
 - Geographic Area
 - Total Project Cost (in U.S. Dollars)

- Amount Requested (in U.S. Dollars)
 - *Note: Quality of Life grants range from USD 5,000 to one top annual award of USD 50,000.*

C) MDRT Member's Involvement with your Charity

- Volunteer Years
- Volunteer Hours (per month)
- Volunteer Role
- Volunteer Impact

D) Organizational Documents and Budget

- Documentation of charitable status
If based in the United States, upload your organization's IRS determination letter showing classification as 501(c)3. For organizations located outside the United States, provide documentation from your government which indicates you are operating for charitable purposes.
- Financial Statement
Upload your most recent audited financial statement. If you do not have audited statements, please provide a current balance sheet or statement of income and expenses.
- Project Budget (in U.S. Dollars)
Using this template, please provide a budget for the project for which you are seeking funding. Download the Excel template to complete the budget, then save and upload the file below.
- Annual Budget (in U.S. Dollars)
What is your organization's annual operating budget?

E) Organization's Qualifications

- How is your organization qualified to address the issue? What is your expertise or experience in this programmatic area?

F) Letter of Recommendation from MDRT member

- Provide a letter of recommendation from the endorsing MDRT member

****Guidelines for the MDRT member:** This is your opportunity to tell the review committee why you care about this issue or organization, and how volunteering for this organization has impacted you. Your letter will be evaluated as a component of the application.

Your letter should answer at least one of the following questions:

- Why do you care about this charity?
- Why do you think the MDRT Foundation should fund this charity? If you are familiar with the specific project for which they seek funding, tell us about why we should fund this project in particular.
- Do you have a personal connection to the issue or population that the charity is addressing?

Recommended letter length: 1 page (350-500 words)